



## **Request for City Council Committee Action From the Department of Public Works**

**Date:** December 2, 2003

**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

**Subject:** **Former Fire Station No. 13**

### **Recommendation:**

Set Public Hearing time certain for December 16, 2003 regarding the sale of the former Fire Station No. 13 at 4201 Cedar Avenue South.

### **Previous Directives:**

- City Council action passed December 30, 2002, directing staff to sell the property to the highest bidder using a sealed bid process and directing staff to apply for local and national historic designations.
- City Council Resolution No. 2003R-428 passed September 12, 2003, designating the property as a local landmark.

**Prepared by:** Rebecca Law, Project Manager, 673-3252

**Approved by:**

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Klara A. Fabry, P.E., City Engineer, Director of Public Works

**Presenters:** Steven A. Kotke, Director of Property and Equipment Services

### **Financial Impact** (Check those that apply)

- ☒ No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)
- ☐ Action requires an appropriation increase to the Capital Budget
- ☐ Action requires an appropriation increase to the Operating Budget
- ☐ Action provides increased revenue for appropriation increase
- ☐ Action requires use of contingency or reserves
- ☐ Other financial impact (Explain):
- ☐ Request provided to the Budget Office when provided to the Committee Coordinator

### **Background/Supporting Information:**

As previously directed by the City Council, staff conducted a sealed bid process for the sale of former Fire Station No. 13 at 4201 Cedar Avenue South. The sealed bids were opened on November 20. Staff will be returning to this Committee on December 16 with a recommendation to award the property to the highest bidder.

City Ordinance section 14.120 requires that a public hearing be conducted before any city-owned real estate is sold. Staff recommends that this public hearing occur on December 16 so that the T&PW Committee action to award the property is concurrent with the public hearing.

Cc: Gary Warnberg, Finance, Procurement Director